

# Commercial Occupancy Evaluation Request

## New Tenant in Existing Space (No Construction)

<b>PDS</b>	Department Application
	<b># 528</b>

Case #: Bldg-04178

New! Type data directly into our forms.

Note: Be sure to print this form before closing it or you will lose your data. This form cannot be saved to your computer.

### Property Information

Address: Street Number: 1500 Prefix: W Street Name: Shoreline Drive  
Subdivision: 3N 2E 09 Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_  
\*Primary Parcel Number: 10640FNE4 Additional Parcels: \_\_\_\_\_

### Applicant Information

First Name: Tamara Last Name: Cameron  
Company: Boise Farmers Market Phone: 415-602-4174  
Address: 405 S. 8th St, Ste 285 City: Boise State: ID Zip: 83702  
E-mail: tamara@theboisefarmersmarket.com Cell: 415-602-4174 Fax: \_\_\_\_\_

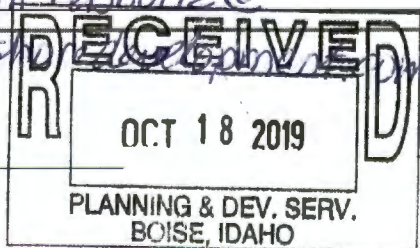
### Agent/Representative Information

First Name: Tamara Last Name: Cameron  
Company: Boise Farmers Market Phone: 415-602-4174  
Address: 405 S. 8th St, Ste 285 City: Boise State: ID Zip: 83702  
E-mail: tamara@theboisefarmersmarket.com Cell: 415-602-4174 Fax: \_\_\_\_\_  
Role Type: ☐ Architect ☐ Land Developer ☐ Contractor ☐ Leasing Agent ☒ Tenant

### Owner Information

Same as Applicant? ☐ Yes ☒ No (If yes, leave this section blank)

First Name: John Last Name: Munding  
Company: Amari Shore LLC Phone: 208-891-3509  
Address: 1555 Shoreline Dr City: Boise State: ID Zip: 83702  
E-mail: megan.rebholtz@rivershoredevelopment.com Cell: 208-891-3509 Fax: \_\_\_\_\_

Date Received:  
Revised 8/2008

www.cityofboise.org/pds  
City of Boise Planning & Development Services  
P.O. Box 500 • 150 N. Capitol Blvd • Boise, Idaho 83701-0500  
Phone 208/384/3830 • Fax 208/433-5688 • TDD/TTY 800/377-3529

**Structure Information**

1. Is the property currently occupied? ☐ Yes ☒ No
2. What floor/story is the tenant space on? 1
3. Total tenant space square footage: 6,282
4. Is there a basement? ☐ Yes ☒ No If yes, what is the square footage? \_\_\_\_\_
5. Type of construction: I don't know.
6. Is there a fire sprinkler system? ☒ Yes ☐ No
7. Is there a fire alarm system? ☒ Yes ☐ No

**Previous Tenant Information**

8. Business Name: St. Lukes
9. Type of Business: offices

**New Tenant Information**

10. Business Name: Boise Farmers Market
11. Type of Business: Saturday Market w/ various vendors
12. Building or Shopping Center Name: BFM Indoor Winter Market
13. Address: \_\_\_\_\_ Suite Number: \_\_\_\_\_
14. Type of Use: ☐ Office Space ☒ Retail Sales ☐ Restaurant ☐ Office/Warehouse ☐ Factory ☐ Other

**15. Provide a description of the proposed use of tenant space:**

Retail space on Saturdays beginning 11/2/19 through 12/2/19 (18 Saturdays), various vendors selling produce, frozen meats, specialty goods. Each vendor is permitted individually through Central District Health if needed.

**16. Will there be remodeling?** ☐ Yes (Minor Only) ☒ No

- This application is to be used by any new tenant to obtain a Certificate of Occupancy for a previously occupied space, when no work, or only cosmetic minor work is to be done prior to occupancy.
- Only minor work is allowed under this permit. Allowed work includes: replacing or installing floor finish, interior paint or wallpaper, installation of display counters and shelving eight feet high or less.
- Electrical, plumbing and mechanical work require separate permits.
- Modifications to existing fire sprinkler or alarm systems require separate permits.



## Additional Requirements


### Required Submittal Documents

- 2 copies of the Floor Plan on 11" x 17" paper (minimum size)
- If tenant provides food storage or a food-related service, the plans must be stamped and signed by Central District Health.

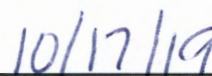
### Required Inspections

- Any code deficiencies identified during the inspections must be corrected before a permanent Certificate of Occupancy can be issued. If approved by Fire and Building inspectors, a Temporary Occupancy may be issued to allow occupancy while non-life safety issues are being corrected. A Temporary Occupancy is issued for a period of 90 days.
- At a minimum, the following inspections are needed:
  1. Fire Final Inspection
  2. Structural/Building Final Inspection
- If there are other related trades permits, inspections for these are also required.

**I understand that the temporary occupancy does not relieve me as the owner/tenant from meeting all the occupancy requirements.**



Applicant/Representative Signature



Date

Print Form