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Planning & Development Services

March 15, 2012

Richard H. Andrus
Spink Butler, LLP
251 E. Front, Suite 200
Boise, ID 83702

Re: **CUP11-00090 / 1004 W. Royal Boulevard**

Dear Mr. Andrus:

An appeal of the Planning Commission's decision on CUP11-00090 has been filed and accepted on March 15, 2012. This appeal will be scheduled before the Boise City Council by the City Clerk. Once the date is established a letter will be forthcoming.

Parties to the appeal (the applicant and those whose names are listed on the appeal submitted to the City on March 15, 2012) should be aware of the following:

- a. The parties to the appeal may file memoranda consisting of written arguments that support their position within 14 days after the date of the appeal deadline.
- b. Any replies to the memoranda must be filed within 21 days of the appeal deadline. No further memoranda shall be accepted after that time.
- c. Neither memoranda nor responses may contain new facts or evidence or discuss matters outside the record. Memoranda are limited solely to why the record does or does not support the decision, or meet the other enumerated grounds for appeal.

If you have any questions, please contact this department at (208) 395-7857.

Sincerely,

Josh Johnson
Planning Analyst II
Boise City Planning and Development Services Department

cc: Nick Zaferes / The Michaels Org. / 3 East Stow Rd, Suite 100 / Marlton, NJ 08053
Becky McKay / 1029 N. Rosario St., Ste. 100 / Meridian, ID 83642
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DBA / Karen Sander / 720 W. Idaho St. / Boise, ID 83702
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Eileen Barber / 120 Mobley Dr. / Boise, ID 83712
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